



Vendor Partnership Manual

Section 5 – Floor Ready

What's New

Please review the entire chapter

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PLEASE REVIEW

SECTION 6 COMPLIANCE/NON-COMPLIANCE CHARGEBACKS
FOR ALL OTHER REQUIREMENTS AND FINES FOR NOT
FOLLOWING THOSE REQUIREMENTS.

Suppliers

For Hangers and Sizers

We invite you to visit **Mainetti Group** around the World at: www.mainettigroup.com

Te invitamos a que visite a **Grupo Mainetti** alrededor del mundo en: www.mainettigroup.com

You, the vendor, must order both hangers and size clips. Size Clips are not automatically included in hanger orders. You must specifically request them both.

Hanger color: Clear Natural

Size Clips: Color chart at this time must be requested from VendorComp@pamida.com

For Tickets

www.pamida.com/vendor/VendorFloorReadyDocs/AveryDennisonAccountOpeningAgreement.

Getting Started with Internet Ordering Pamida Print Items

Pamida requires all price tickets, price labels, and integrated hangtags to be ordered via the Avery Dennison Web Site. The following procedures will help you through the proper steps in getting started.

Compliance Express Customer Authorization Form - Please fill out the form completely as it is used to establish a Web account with Avery Dennison. The ordering party should fill out this form. Please complete the top section and then sign the bottom area that reads Customer Signature. Your User ID and Password will be communicated to you via e-mail; therefore, it is imperative that you print your e-mail address clearly on the form.

Depending on which Avery Dennison office you are working with, either Hong Kong or Greensboro, you should return the Request Form to the Avery Dennison Customer Service Representative located in that office. Here are the Customer Service Representatives to contact:

Hong Kong - Karen Zhao
Tel# (852) 2372-3725
Fax# (852) 2856-5047 or 2565-5493
E-mail KarenY.Zhao@ap.averydennison.com

Greensboro - Beverly Hardy
Tel # 336-808-7243
Fax # 336-375-2608
E-mail Beverly.Hardy@averydennison.com

You will also find an Account Opening Agreement (AOA) form that needs to be filled out to establish credit with Avery Dennison. Please complete this sheet and fax it, along with Compliance Express Customer Authorization Form, to one of the two Customer Service numbers listed above.

Once the Compliance Express Customer Authorization Form and the Account Opening Agreement forms are received by Avery Dennison, we will process and then advise you of your User ID and Password, which enables you to enter print orders on the Avery Dennison web site.

This process usually takes around one week from the receipt of both forms.

Getting Started with Internet Ordering Pamida Print Items Cont'd

Pamida payment policy is that all vendor print orders with a Bill To Address outside the US will be on a prepayment basis only. Performa Invoices will be sent to the Bill to party once your order is received. Upon receipt of the payment proof copy, Avery Dennison will process your print orders and inform you the expected shipment date. Normal turn times are 7 – 10 days. For urgent orders, you may fax the payment proof copy directly to the appropriate Customer Service Representative in order to expedite processing your orders.

Once you receive your User ID and Passwords, you are ready to place orders via the Internet with Avery Dennison for Pamida print items. For domestic vendors, if you should encounter any trouble when ordering via Compliance Express WEB Site, please contact Pat Harnois at 508-383-4474. Off-shore vendor support will be handled by Karen Zhao at her phone number listed above.

For direct access to the Avery Dennison website, please type the following link into the location address box of your WEB Browser exactly as shown below and then press enter on the keyboard: www.complianceexprs.averydennison.com

You will then be prompted for your assigned User ID and Password. Please note that passwords are case sensitive. Please enter User Name and Password exactly as given.

Once logged on select the Pamida Manual Entry Tickets Specialty Store to begin an order, it is listed as the last option under the Documentation section (home page after signing on). Please review the procedures for creating and submitting orders contained in this manual.

Once you have created and submitted an order, verify that the order has been successfully transmitted to Avery Dennison by choosing the view "Order Tracker" icon located at the top right of the screen. Your order PO# should appear in this view and the order status should be "IN PROCESS". Orders containing Data Errors or Incomplete status are not available for submission until the error has been corrected.

You should receive a faxed confirmation of your order from Avery Dennison Customer Service approximately 48 hours after submission through WEB Site. If you do not receive a confirmation, first verify that the order was submitted successfully as described above then contact your Customer Service Representative for further assistance.

TICKET FORMAT INSTRUCTIONS

All merchandise must be ticketed per Pamida standards:

- Basic planogrammed merchandise using in-store shelf labels must be UPC'd. This merchandise does not require additional ticketing.
- Fashion hanging and folded merchandise must use a swift-tach price ticket or an integrated hangtag.

Below is the ticket format for Pamida. Tickets must be ordered and paid for by the vendor. Tickets must be 2 1/4" and 1 1/2" wide, gum labels must be 13/8" X 1 3/8" and include the same information as the swift-tach tickets. Swift-tach length should be 2 1/2".

<p>DEPT: 00</p> <p>CLASS: 00</p> <p>SIZE: 00</p> <p>COLOR: XXXXX</p> <p>SKU: 0000000</p> <p> </p> <p>\$00.00</p>
--

DEPT: Pamida's Dept. #

CLASS: # provided by Pamida buyer

SIZE: Use S, M, L, XL etc, not small, medium, large etc.

COLOR: Color of item or Asst.

SKU: Pamida's SKU# or item#

UPC: UPC vendor gave Pamida for item set up

\$: Pamida's retail price

Our ticket supplier is Avery Dennison please see the section on **SUPPLIERS**. Vendor's who have the ability to make their own tickets must first have the approval from the Vendor Compliance Department.

TICKET AND HANGTAG PLACEMENT

(ONLY GARMENTS WITHOUT SIDE SEAMS ARE ALLOWED TO PLACE TICKETS IN THE CARE LABEL)

TOPS - LEFT UNDERARM SIDESEAM

BOTTOMS, SHORTALL/OVERALLS – LEFT SIDESEAM JUST BELOW THE WAISTBAND

SWIMWEAR - LEFT UNDERARM SIDESEAM

2PC COORDINATE SETS – LEFT UNDERARM SIDESEAM

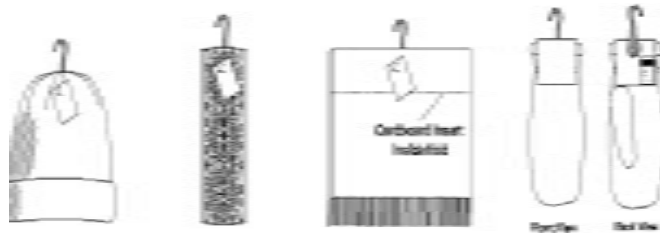
OUTERWEAR TOPS – LEFT UNDERARM SIDESEAM

OUTERWEAR BOTTOMS – LEFT SIDESEAM JUST BELOW THE WAISTBAND

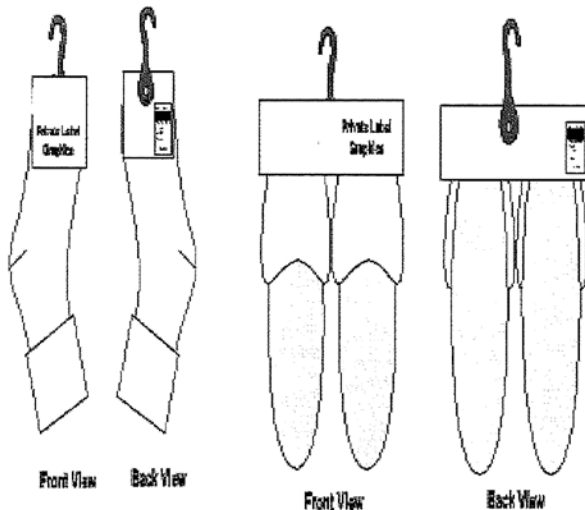
SLEEPWEAR – LEFT UNDERARM SIDESEAM

LINGERIE/BRAS/PANTIES – LEFT SIDESEAM

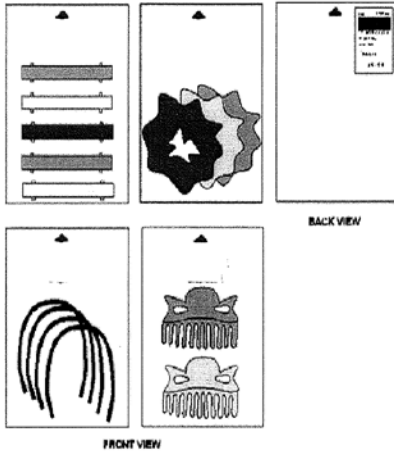
ACCESSORIES – HEAD AND HAND WEAR (SEE ILLUSTRATION BELOW)



CASUAL HOSIERY AND SLIPPERS (SEE ILLUSTRATION BELOW)



HARD AND SOFT HAIR GOODS (SEE ILLUSTRATION BELOW)



HANGERS FOR ALL SIZES**NEWBORN AND INFANTS****HANGER TYPE**

TOPS	SH110/CH110
ONESIES, CREEPERS, SHORTALLS, DRESSES	SH120/CH120
BOTTOMS AND SWIMWEAR	SH6108
2PC COORDINATE SETS	SH121
OUTERWEAR	SH110/CH110

TODDLER

TOPS	SH112/CH112
BOTTOMS AND SWIMWEAR	SH6108
2PC COORDINATE SETS	SH122
OUTERWEAR TOP	217
OUTERWEAR BOTTOM	SH6110

GIRLS

TOPS	SH115/CH115
SHORTALL/OVERALLS	SH115/CH115
BOTTOMS SIZE 4-6X	SH6108
BOTTOMS SIZE 7-16	SH6110
SWIMWEAR SIZE 4-6X	SH6108
SWIMWEAR SIZE 7-16	SH9110
2PC COORDINATE SETS	SH123
OUTERWEAR TOP	217
OUTERWEAR BOTTOM	SH6110
SLEEPWEAR	SH115/CH115

HANGERS CONTINUED NEXT PAGE

BOYS**HANGER TYPE**

TOPS SIZE 4-7	SH112
TOPS SIZE 8-20	SH117/CH117
BOTTOMS 4-7	SH6108
BOTTOMS 8-20 ELASTIC WAIST	SH6110
BOTTOMS 8-20 RIGID WAIST	SH6112
SWIMWEAR 4-7	SH6108
SWIMWEAR 8-20	SH6110
2PC COORDINATE SETS 4-7	SH123
2PC COORDINATE SETS 8-20 TOP	SH117
2PC COORDINATE SETS 8-20 BOTTOM	SH6610
OUTERWEAR 4-7 TOP	217
OUTERWEAR 4-7 BOTTOM	SH6110
OUTERWEAR 8-20 TOP	225
OUTERWEAR 8-20 BOTTOM	SH6110

LADIES/JUNIORS

TOPS	SH117/CH117
TOPS HEAVY WEIGHT 14OZ OR MORE	SH118/CH118
SHORTALL/OVERALLS	SH118/CH118
BOTTOMS	SH6112
SWIMWEAR	SH9112
2PC COORDINATE SETS TOPS	SH117
2PC COORDINATE SETS BOTTOMS	SH6610
OUTERWEAR MEDIUM WEIGHT/SPRING TOP	225
OUTERWEAR HEAVY WEIGHT TOP	SH118
OUTERWEAR BOTTOM	SH6112
SLEEPWEAR	SH117/CH117

HANGERS CONTINUED NEXT PAGE

WOMENS/PLUS**TOPS****SHORTALL/OVERALLS****BOTTOMS****SWIMWEAR****2PC COORDINATE SETS TOPS****2PC COORDINATE SETS BOTTOMS****OUTERWEAR MEDIUM WEIGHT/SPRINGTOP****OUTERWEAR HEAVY WEIGHT TOP****OUTERWEAR BOTTOM****SLEEPWEAR****HANGER TYPE****SH117/CH117****SH117/CH117****SH6112****CH216****SH119****SH6612****SH119****229****SH6112****SH117/CH117****MEN'S****TOPS****BOTTOMS****SWIMWEAR****2PC COORDINATE SETS TOPS****2PC COORDINATE SETS BOTTOMS****OUTERWEAR MEDIUM WEIGHT/SPRING TOP****OUTERWEAR HEAVY WEIGHT TOP****OUTERWEAR BOTTOM****SH119/CH119****SH6112****SH6112****SH119****SH6612****SH119****229****SH6112**

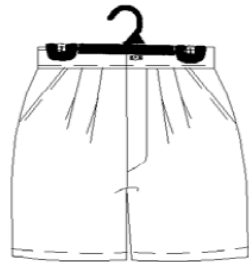
HANGING INSTRUCTIONS – FOR ALL SIZES

HANGERS MUST BE INSERTED IN THE GARMENT WITH THE HANGER HOOK OPENING TO THE LEFT ALL GARMENTS ALL SIZES (AS SHOWN)

TOPS – ALL SIZES (AS SHOWN)

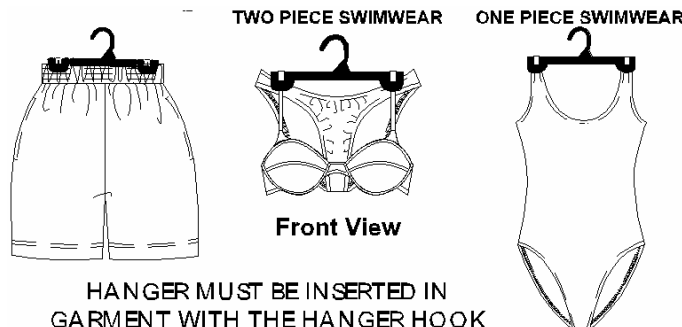


BOTTOMS - ELASTIC AND RIGID AND DENIM WAIST – INFANTS, BOYS, GIRLS, LADIES AND MEN’S (AS SHOWN BELOW)



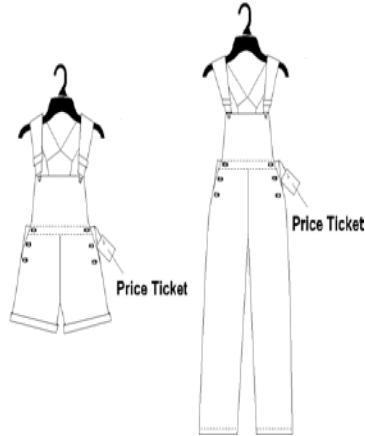
HANGER MUST BE INSERTED IN GARMENT WITH THE HANGER HOOK OPENING TO THE LEFT (AS ABOVE)

SWIMWEAR – ONE PIECE AND TWO PIECE – ALL SIZES (AS SHOWN)



HANGER MUST BE INSERTED IN GARMENT WITH THE HANGER HOOK OPENING TO THE LEFT (AS ABOVE)

SHORTALLS/OVERALLS - ALL SIZES (AS SHOWN BELOW)



2PC COORDINATE SETS – NEWBORN, INFANT, AND TODDLER (AS SHOWN BELOW)



HANGER MUST BE INSERTED IN GARMENT WITH THE HANGER HOOK OPENING TO THE LEFT (AS ABOVE)

2PC COORDINATE SETS – BOYS, GIRLS, LADIES, AND WOMEN’S PLUS (AS SHOWN BELOW)



HANGER MUST BE INSERTED IN GARMENT WITH THE HANGER HOOK OPENING TO THE LEFT (AS ABOVE)

2PC COORDINATE SETS – MEM (AS SHOWN BELOW)



**Bottoms are hung closed
behind tops (not inside)**

OUTERWEAR - ALL SIZES (AS SHOWN BELOW)



SNOWBIBS

**Top of snowbib is
folded to the back**

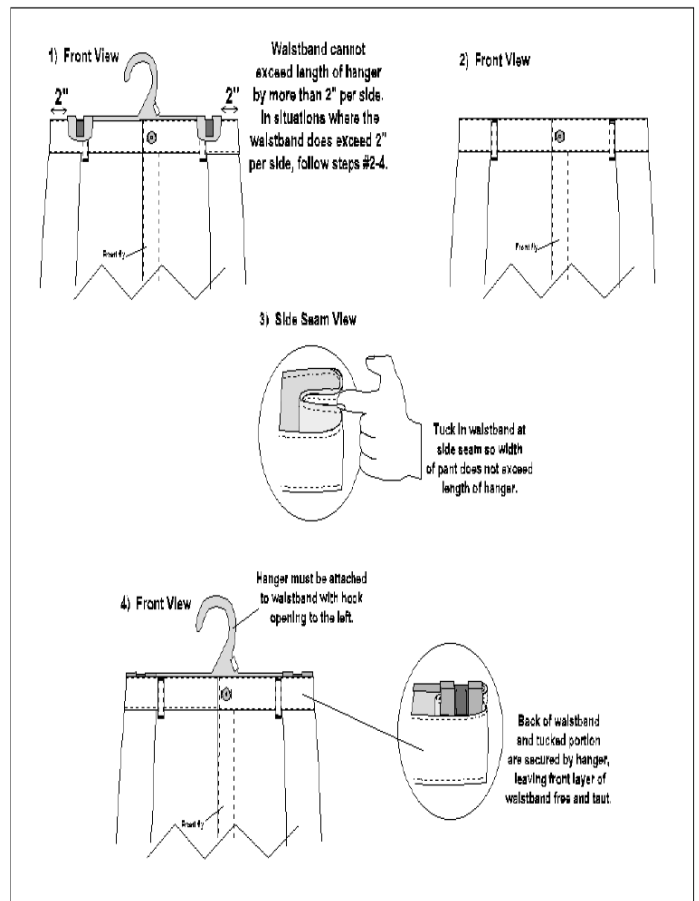
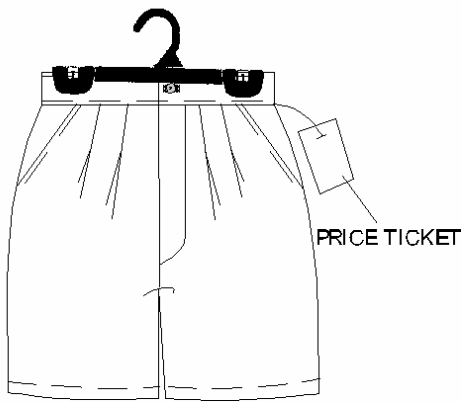
**HANGER MUST BE INSERTED IN
GARMENT WITH THE HANGER HOOK
OPENING TO THE LEFT (AS ABOVE)**

SLEEPWEAR – ALL SIZES (AS SHOWN BELOW)

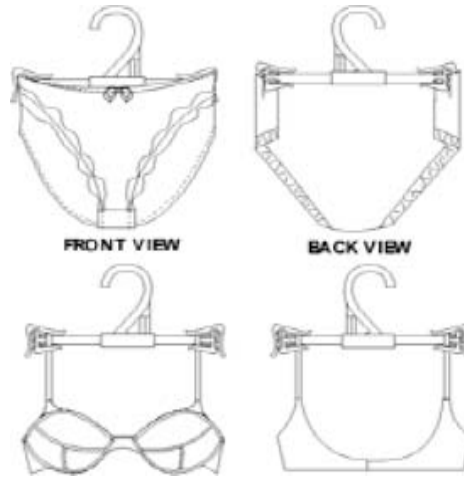


BOTTOMS – PLUS SIZES RIGID AND DENIM (AS SHOWN BELOW)

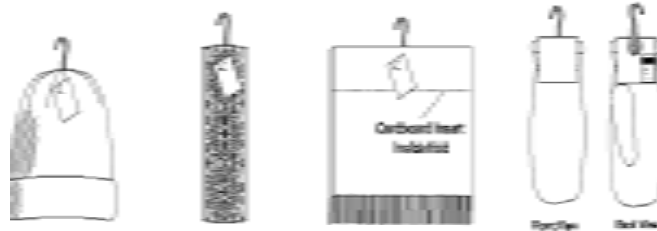
NOTE: EXCESS MATERIAL ON BOTTOMS SHOULD BE TUCKED IN AT SIDE SEAMS.



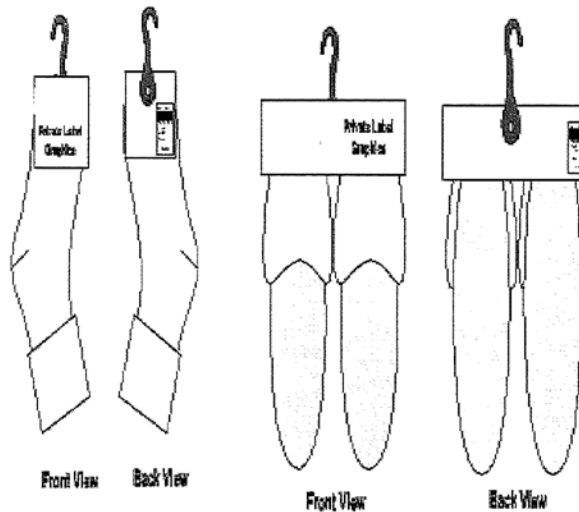
LINGERIE/BRAS/PANTIES – (AS SHOWN BELOW)



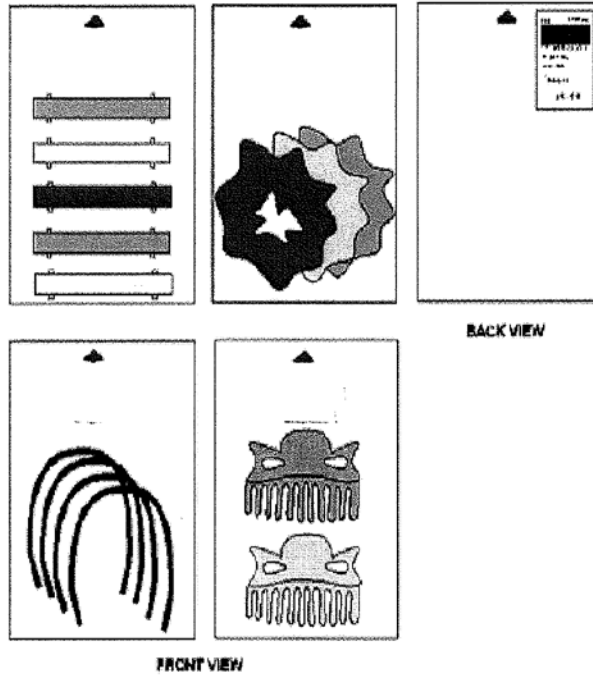
ACCESSORIES – HEAD AND HAND WEAR (AS SHOWN BELOW)



CASUAL HOSIERY AND SLIPPERS (AS SHOWN BELOW)



HARD AND SOFT HAIR GOODS (AS SHOWN BELOW)

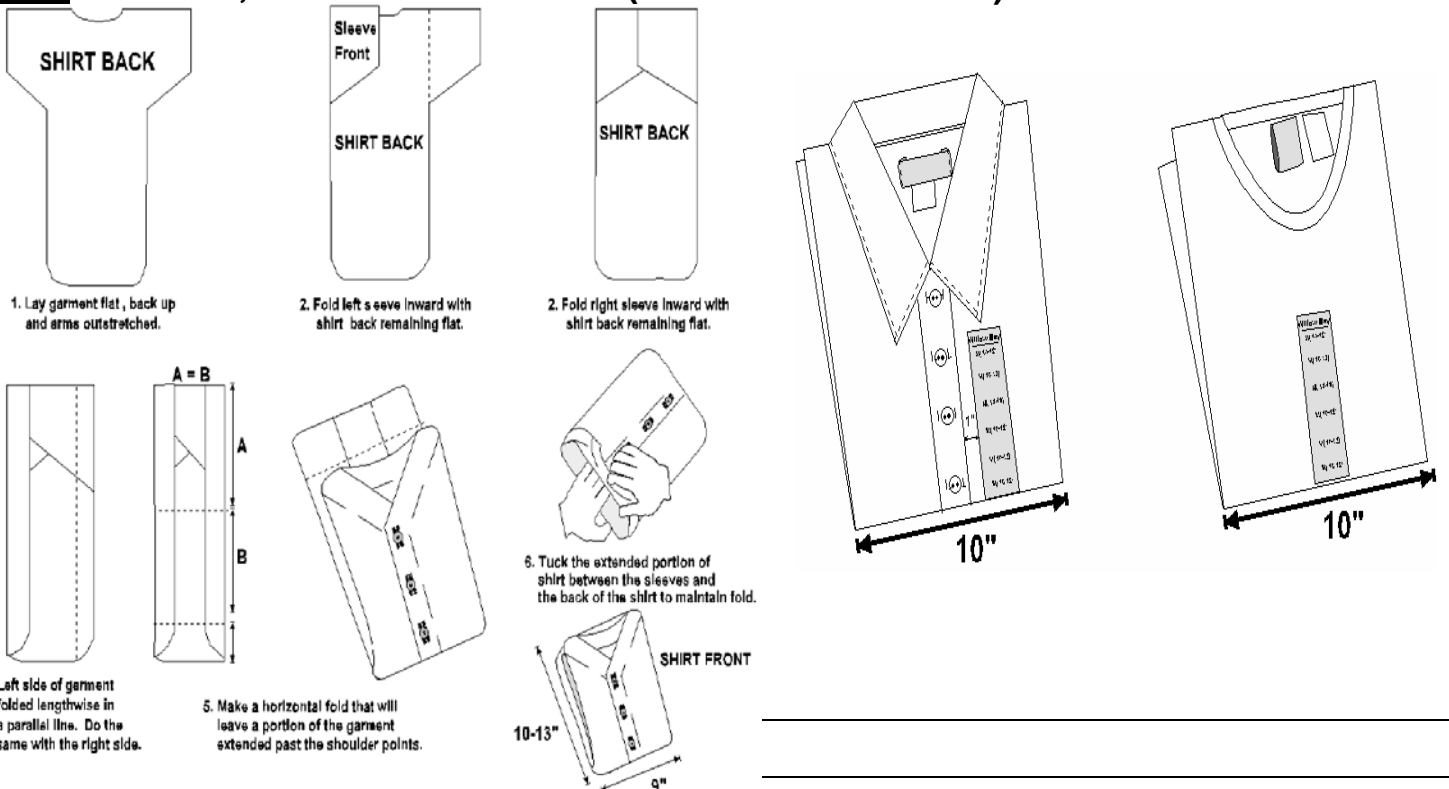


FOLDING INSTRUCTIONS FOR TOPS AND BOTTOMS

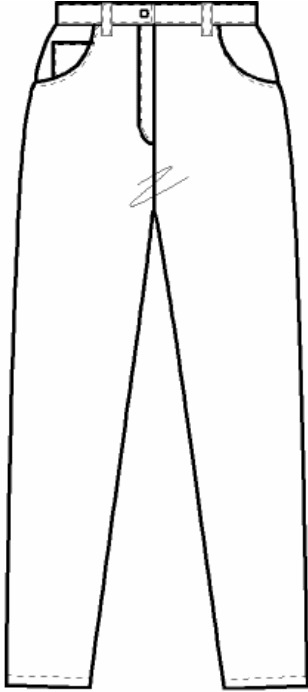
Size strips required on all folded merchandise

Tickets for folded tops place in neck label if available or in the neck seam

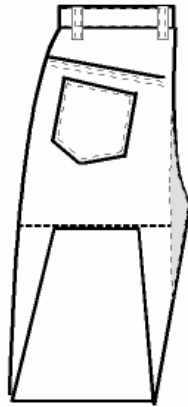
TOPS – LADIES, WOMEN AND MENS (AS SHOWN BELOW)



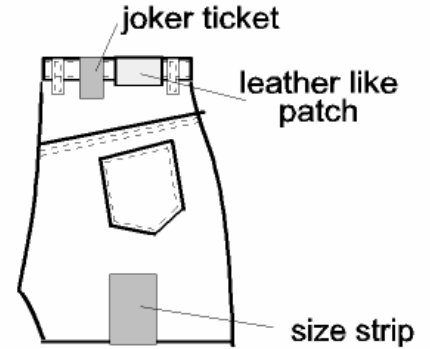
BOTTOMS – DEMIN JEANS – ALL SIZES (AS SHOWN BELOW)



Fold woven pant in half , with front panels together



Fold woven pant into equal thirds
Fold crotch section over
so jeans is in a straight line



All ticketing is to be shown on right back panel of woven pant so that it is readily visible when folded

Missy fold width 14" /Plus fold width 16"